



## **Per Diem Attorney**

### **Overview:**

The Violence Prevention Center is seeking to partner with an independent Illinois licensed attorney to provide legal services to survivors of domestic violence. This attorney will assist clients in legal matters that arise because of their victimization. Clients may be seeking information and assistance with a wide range of legal remedies including housing, employment, consumer, and family law matters.

### **Scope of Work:**

- Provide legal services including research, factual investigations, counsel and advice, brief services, document preparation, dispute resolution, and representation of client in administrative and judicial proceedings.
- Assess immediate legal needs of survivors for protection and other legal issues due to their abuse.
- Collaborate with agency personnel for service delivery and identify/address issues that impact clients.
- Respond to survivors in a trauma-informed manner and honor their choices.
- Engage with police and prosecutors to advocate for clients.
- Document services in case record.
- Provide accurate and complete information for grant reporting.

### **Qualifications:**

- Enthusiasm about the mission of the Violence Prevention Center and the survivors we serve.
- Currently admitted to the practice of law in the State of Illinois or admitted in another state and eligible for reciprocity in Illinois.
- Experience in trial advocacy and negotiation.
- Ability to work with diverse populations.
- Excellent oral and written communication skills.
- Capacity to work independently while in collaboration with a team.
- Bilingual/Bicultural (Spanish/English) candidate a plus.

**Hours:** As needed and flexible. We expect this attorney will work primarily Monday- Friday with availability during business hours for questions/collaboration with agency staff and clients.

**Location:** Hybrid/Remote, with the ability to appear in St. Clair, Monroe, and Randolph IL County courthouses or other locations as needed. Contractors will maintain their own home office, with access to private meeting rooms when meeting with clients.

**Compensation:** This is an independent contracted attorney. Contractors will maintain their own insurance. The hourly rate will range between \$100-\$125 per hour with a maximum earning potential of \$110,000.

**About the Agency:** The Violence Prevention Center of Southwestern Illinois (VPC) works to eliminate domestic violence in individual lives and society as a whole. The agency believes that all people have the right to be free from harm, to be respected, and to determine and pursue their own goals. Operating with these values allows the VPC to meet clients where they are and empowers survivors to heal from trauma. The VPC accomplishes this through survivor-led support services, including a 24-hour crisis hotline, counseling, legal advocacy, emergency housing, and rapid rehousing. These life-saving services are essential to the survivors of domestic violence we serve and provide clients with the best opportunities to create lasting safety and peace in their lives.

**To Apply:** Please send cover letter and resume to [darlene.jones@vpcswi.org](mailto:darlene.jones@vpcswi.org)